P.O. #
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## PURCHASE REQUISITION FRESHWATER EDUCATION DISTRICT #6004

Wadena, MN 56482

DATE:			writing, attached.  2. All Requisitions for			\$10,000.00 or more two (2) quotations, in	
						tions for \$35,000.00 or more ID with the school board	
				approval.			
ACCOUNT	NO	<del></del>	3. Be sure to include scharges – if not ava			shipping and handling ailable estimate at 10%.	
VENDOR:	,		4.	Please be sure to obtain authorized signature.			
			5.	For a Vendor perfor		ease	
Phone:		Email/web address					
Quantity	Catalog or Parts No.	DESCRIPTION			Unit Price	Total	
Date	20						

**AUTHORIZED SIGNATURE**